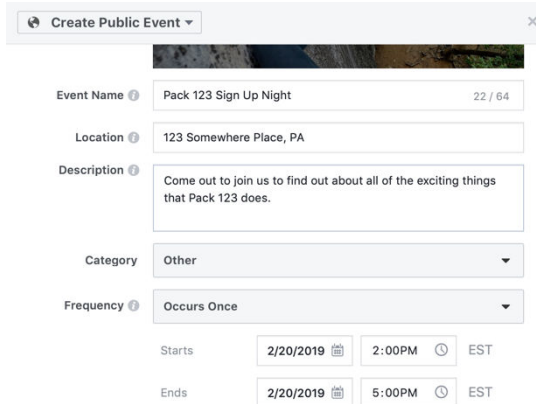


## Electronic Support for your Recruiting Event

To create a public Facebook event on your computer: (These are a great way to advertise joining opportunities in your community)

1. From your News Feed, click **Events** in the left menu.
2. Click **+ Create Event** on the left side.
3. Click **Create Public Event**. Anyone will be able to see your event and search for it, even if you aren't friends. Once you've created a public event, you won't be able to change it to private later.
4. Fill in the event name, location, date, time and description.



**Create Public Event**

Event Name: Pack 123 Sign Up Night (22 / 64)

Location: 123 Somewhere Place, PA

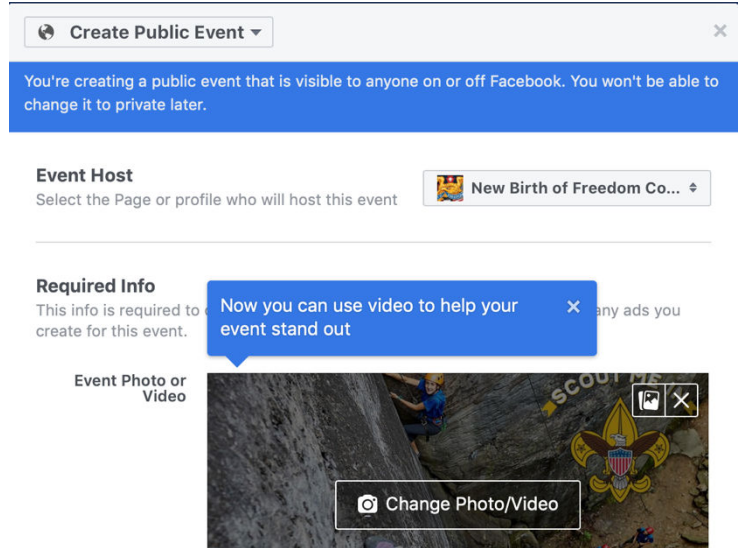
Description: Come out to join us to find out about all of the exciting things that Pack 123 does.

Category: Other

Frequency: Occurs Once

Starts: 2/20/2019 2:00PM EST

Ends: 2/20/2019 5:00PM EST



**Create Public Event**

You're creating a public event that is visible to anyone on or off Facebook. You won't be able to change it to private later.

**Event Host**  
Select the Page or profile who will host this event  
New Birth of Freedom Co...

**Required Info**  
This info is required to create for this event.

Now you can use video to help your event stand out

Event Photo or Video  
Change Photo/Video

5. Type and select keywords about your public event so it can be better recommended to people who are interested in that topic (example: Food festival).
6. Choose who can edit and post in your event and then click **Create**. You'll be taken to your event where you can [invite guests](#), [upload photos](#), [add a cover photo or video](#), share posts and edit event details.

### Membership Tip

**Use Social Media to Help Your Unit Recruit**  
*Generating some quick Facebook messages or Tweets and sharing them with your parents and asking them to share with their friends is a great way to spread the word. Using Instagram to share stories is a great way to share the exciting things your pack does!*